

TENDERER'S GUIDE REGARDING FORM A1.1: CERTIFICATE OF INTENTION TO SUBMIT A TENDER AND ISSUING OF TENDER DOCUMENTS

FORM A1.1: CERTIFICATE OF INTENTION TO SUBMIT A TENDER

In compliance to the National Treasury requirement to avoid the hosting of compulsory briefing sessions during the lockdown period, SANRAL introduced Form A1.1 Certificate of intention to submit a tender in order to obtain the contact details of tenderers who wish to respond to the SANRAL tenders. The information in Form A1.1 will allow SANRAL to communicate with all prospective tenderers regarding clarifications to queries and any amendments to the tender document required before tender closing. In addition, the clarifications and amendments (addenda) will be uploaded on the SANRAL website. However once tenderers download a copy of the tender document, do not constantly check the website for any new information. The details on the form will also be used to communicate the tender opening details where applicable and live streaming links.

SANRAL requests tenderers to submit the completed A1.1 certificate of intention to submit a tender within seven (7) day. Note that failure to submit the Form A1.1 within the required period **may render the tenderer non-responsive and SANRAL does not accept responsibility for any communication not received by the tenderer timeously.** SANRAL will only issue clarifications or addenda seven days after the date of the tender advertisement.

1. Tenderers must submit Form A1.1 within seven days from the date the tender is advertised in the Government tender Bulletin.
2. SANRAL will use the contact details provided to communicate with tenderers.
3. Tenderers who submit Form A1.1 after seven (7) days will receive clarifications or addenda issued from the date of their submission. Such tenderers must download other clarifications or addenda that could have been issued prior to submission of their Form A1.1 from SANRAL website.
4. Tenderers who did not submit Form A1.1 but downloaded clarifications or addenda issued by SANRAL may still submit their tender.
5. Where SANRAL had issued an addendum with material amendments to the tender documents and the tenderer had not incorporated such amendments in its tender, such tenderer will be non-responsive. SANRAL does not accept responsibility for any communication not received by the tenderer timeously. Tenderers are advised to submit Form A1.1 or continuously check SANRAL website for any clarifications or addenda issued.

ISSUING OF TENDER DOCUMENTS

Previously, SANRAL issued tender documents to tenderers on CD's, which were collected from SANRAL offices. However due to Covid 19 restrictions, no tender documents will be issued on CD. Tender documents will only be available on the SANRAL website and tenderers must download these documents from the website.

NB: SANRAL OFFICIALS WILL NOT EMAIL TENDER DOCUMENTS TO TENDERERS.

BANKING LETTER VALIDITY

SANRAL requires tenderers to submit banking letters as part of their tender submissions for some of its tenders (mainly construction and consulting engineering services – conventional and routine road maintenance).

In the past, this was an eligibility requirements and non-compliance meant that the tender was declared non-responsive. The requirement was for the bank letters to be issued one month before the tender closing date. Where the tender closing date was extended; SANRAL accepted letters issued within one month of the original closing date.

SANRAL has since reviewed its eligibility requirements. This requirement; although still a submission requirement, it is no longer part of the eligibility requirement on the latest tenders issued since August 2020 by SANRAL and therefore does not lead to the tender declared non-responsive. SANRAL may request this information at its sole discretion from the highest scoring bidder(s) before award and use the information at that stage to confirm the financial capability of that bidder.